LIME ACCESS

Digitalization and hosting of business systems

LimeBook **SAR**

Safety Accidents Reporting Application

LimeBook SAR is a module for reporting and managing workplace accidents, covering the entire process—from reporting and response, through post-accident procedures and documentation, to preventive actions. The system ensures compliance with OHS regulations and full control over the process.

limebook

EN ISO/IEC 27001:2023



LIME ACCESS

We digitize business processes using our proprietary web application, LimeBook, which provides secure data hosting, cloud storage, and controlled access to business information and documentation.

The application combines the advantages of custom-built solutions with the simplicity and fast deployment of off-the-shelf products.

Users of the LimeBook application value both the flexibility of customization and the scalability of the solution, as well as support during process mapping, digital implementation, and ongoing technical support.

The benefits we deliver include:

- streamlined workflows and information flow,
- increased operational efficiency,
- cost reduction and time savings,
- improved team collaboration,
- effective data management.

We are proud to be a boutique provider. This allows us to offer you something that often disappears with market leaders: a **genuine relationship** and the assurance that your business **truly matters to us.**

By choosing us, you can be **confident** that you won't be overshadowed by other projects.

We are here to **support your growth** with the **utmost care**.





LimeBook SAR in the hands of your team means:

- full control over the post-accident process from incident to closure,
- compliance with legal and OHS requirements,
- complete and well-structured incident documentation,
- faster handling of post-accident procedures,
- effective elimination of accident root causes (CAPA),
- reduction of recurring incidents,
- better preparation for audits and inspections,
- real support in managing workplace safety.

Key features of LimeBook SAR

IMMEDIATE RESPONSE

Problem:
Lack of structured information about initial actions after an accident and the risk of missing critical steps.

Solution:
documentation of first aid provided,
record of emergency services being called,
checklist for securing the incident site,
record of hazard elimination.

👉 **Result:** a fast, documented response in line with OHS procedures.

SECURING AND DOCUMENTATION OF THE INCIDENT SCENE

Problem:
Incomplete documentation and loss of evidence make incident analysis difficult.

Solution:

- on-site incident description,
- photo documentation,
- voice notes,
- attachments,
- technical condition documentation.

👉 **Result:** complete and reliable incident documentation.

Key features of LimeBook SAR

POST-ACCIDENT PROCEDURE

Problem:
Lack of a consistent investigation process and difficulties in determining causes.

Solution:

- support for the accident investigation team,
- assignment of roles and responsibilities,
- recording of witness statements,
- analysis of documentation and circumstances,
- root cause analysis tools (Root Cause Analysis),
- customizable workflow.
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👉 **Result:** reliable determination of the causes and course of the incident.

POST-ACCIDENT DOCUMENTATION

Problem:
Risk of formal errors and missed deadlines.

- **Solution:**
- generation of the post-accident report,
- control of deadlines for required actions,
- record of the injured party acknowledging the post-accident report,
- approval of the report by the employer,
- handling of comments and appeals.
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👉 **Result:** compliance with legal requirements and complete documentation.

Key features of LimeBook SAR

DZIAŁANIA KORYGUJĄCE I ZAPOBIEGAWCZE (CAPA)

Problem:
Brak skutecznego eliminowania przyczyn wypadków i powtarzalność zdarzeń.

Rozwiązanie:

- tworzenie działań naprawczych powiązanych z wypadkiem,
- tworzenie działań korygujących,
- przypisywanie wykonawców,
- monitoring terminów,
- eskalacja opóźnień,
- weryfikacja skuteczności.

👉 **Efekt:**
Trwałe ograniczenie ryzyka i zapobieganie kolejnym wypadkom.

MONITORING I ARCHIWIZACJA

Problem:
Brak długoterminowej analizy i utrata wiedzy o zdarzeniach.

Rozwiązanie:

- centralne archiwum dokumentacji,
- historia zdarzeń i działań,
- analiza trendów wypadków,
- monitoring skuteczności działań.

👉 **Efekt:**
Lepsze zarządzanie wiedzą i ciągłe poprawianie bezpieczeństwa.

Key features of LimeBook SAR

NOTIFICATIONS AND COMMUNICATION

Problem:
Delays in information flow and lack of coordination within the team.

Solution:

- automatic notifications about accidents,
- alerts for high-risk events,
- escalation of statutory deadlines for documentation submission,
- comments within the system.

👉 **Result:** fast response and efficient collaboration between departments and the accident investigation committee.



OHS Department – the primary beneficiary of LimeBook SAR

OHS Department – a proactive approach to safety

The OHS Department gains a tool for systematically securing accident scenes, collecting evidence, and preparing documentation in compliance with regulations. The system also supports root cause analysis and the implementation of appropriate corrective actions, helping prevent recurrence. Centralized storage of reports enables the creation of a knowledge base on hazards and facilitates case analysis.

- ↑ **COMPLIANCE OF PROCEDURES**
- ↑ **NUMBER OF PREVENTIVE ACTIONS**
- ↑ **CONTROL OVER SAFETY**
- ↓ **NUMBER OF ACCIDENTS**
- ↑ **SAFETY CULTURE**
- ↓ **TIME SPENT ON DOCUMENTATION**



Business value of LimeBook SAR for OHS

Challenge:
The post-accident process is time-consuming, fragmented, and prone to formal errors. It is difficult to ensure complete documentation, consistent determination of causes, and effective implementation of preventive actions.

LimeBook SAR value:

- structuring the entire post-accident process within a single system,
- support for securing the incident scene and collecting evidence,
- conducting proceedings in compliance with legal requirements,
- automation of post-accident documentation,
- root cause analysis,
- management of corrective actions (CAPA),
- central repository of data and incident history.

👉 **Result:**

- compliance with regulations and reduced risk of formal errors,
- faster and more efficient post-accident procedures,
- better identification of accident causes,
- reduction of recurring incidents,
- tangible improvement in workplace safety.

With LimeBook SAR we deliver:

NUMBER OF SUPPORTED PROCESSES	1	Accident report.
MEMORY	1 GB	For attachments.
NUMBER OF SMS MESSAGES PER MONTH	1000	Within system notifications.
NUMBER OF EMAILS / NOTIFICATIONS	unlimited	Within system notifications.
NUMBER OF USERS	unlimited	With standard permissions.
NUMBER OF PERMISSION GROUPS	4 grupy	Standard permissions.
NUMBER OF SUPPORTED DEVICES	unlimited	Devices with internet access.
OPERATIONS	unlimited	As part of generated reports.
APPLICATION LANGUAGE VERSIONS	PL, EN	Additional language versions on request.

Customization and exploitation support

PROCESS ANALYSIS AND MAPPING

A necessary stage of a properly conducted digitalization process. It enables:

- precise definition of the digitalization objectives,
- identification of areas requiring optimization,
- preparation of a process map that serves as the basis for system implementation.

SYSTEM IMPLEMENTATION

A key phase consisting of:

- system launch,
- process testing,
- training for key users,
- preparation of user manuals,
- handover of the system for production use.

ONGOING TECHNICAL SUPPORT

Its scope includes:

- technical support for day-to-day system usage,
- resolution of any issues and failures,
- optimization of currently supported processes.

OPTIMIZATION AND DEVELOPMENT

It is the implementation of the continuous improvement approach, delivered through regular system updates with particular focus on:

- cybersecurity,
- UX/UI functionality,
- adding new system features.

Key features of the LimeBook SAR system / service

CLOUD-HOSTED

Guaranteed reliability and data security through environment isolation, continuous updates, and infrastructure managed by specialists—without the need for in-house investments or server maintenance.

SUBSCRIPTION-BASED BILLING

Predictable fixed monthly costs make budget planning easier without the risk of unexpected expenses. No upfront investment in hardware, software, or licenses is required, resulting in a low barrier to entry.

CUSTOMIZATION

Our approach maps your physical processes into a digital environment. Our bespoke configuration translates complex business logic into user-centric solutions, delivering an individualized foundation for scalable automation in your operational area core.

COMPLIANT WITH ISO/IEC 27001:2023

LimeBook SAR operates based on processes and mechanisms that support full data control—from collection and processing to archiving. The system ensures data consistency, integrity, and availability, aligning with the core principles of ISO/IEC 27001:2023.

MODULAR ARCHITECTURE

LimeBook SAR can operate independently or be integrated with other systems, creating a cohesive and scalable solution tailored to the company’s specific needs.

SCALABLE

By using the system, you incur only the necessary costs, and when needed, LimeBook grows with you in line with demand for:

- additional types of processes,
- additional locations,
- higher volumes of operations.

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