LIME ACCESS

Digitalization and hosting of business systems

LimeBook **POZ**

Permit to Work Application

A PTW (permit-to-work) class application for digital work permit management. It automates document workflows, validates data, integrates users, and ensures full control and auditability of operational and HSE processes.

limebook

EN ISO/IEC 27001:2023



LIME ACCESS



We digitize business processes using our proprietary web application, LimeBook, which provides secure data hosting, cloud storage, and controlled access to business information and documentation.



The application combines the advantages of custom-built solutions with the simplicity and fast deployment of off-the-shelf products.



Users of the LimeBook application value both the flexibility of customization and the scalability of the solution, as well as support during process mapping, digital implementation, and ongoing technical support.



The benefits we deliver include:

- streamlined workflows and information flow,
- increased operational efficiency,
- cost reduction and time savings,
- improved team collaboration,
- effective data management.

We are proud to be a boutique provider. This allows us to offer you something that often disappears with market leaders: a **genuine relationship** and the assurance that your business **truly matters to us.**

By choosing us, you can be **confident** that you won't be overshadowed by other projects.

We are here to **support your growth** with the **utmost care**.



LimeBook POZ – digital work control, enhanced security, and more efficient operations.



LimeBook POZ is a modern tool for **digital management of work permits** in industrial facilities.

It streamlines operational processes, enhances safety, and provides full control over work activities through automated workflows, mobile access, and centralized document management.

It reduces the number of incidents and accidents.
It shortens production downtime.

Direct beneficiaries of LimeBook POZ

Health and Safety Department – full control over work safety

LimeBook POZ improves workplace safety by enforcing compliance with procedures, providing full real-time visibility of work activities, and ensuring complete, auditable documentation.

- ↓ **NUMBER OF INCIDENTS**
- ↑ **COMPLIANCE AND AUDITABILITY**
- ↑ **RISK CONTROL**

Production / Maintenance – order and control of contractors' work

LimeBook POZ streamlines the work of the maintenance department by shortening permit issuance time, reducing downtime, and ensuring ongoing control and better coordination of work.

- ↓ **PRODUCTION DOWNTIME**
- ↑ **OPERATIONAL EFFICIENCY**
- ↑ **ACCESS TO INFORMATION**

Key system features

WORK PERMIT MANAGEMENT

LimeBook POZ enables the rapid generation of work permits tailored to the type of work being performed, associated hazards, and the location where the work will take place. **It supports document workflows aligned with internal procedures** while remaining compliant with applicable regulations governing high-risk work activities.

AUTOMATED WORK-FLOW AND MULTISTAGE APPROVAL

The automated permit workflow follows predefined rules and seamlessly moves through successive stakeholders. **System notifications via email, push, or SMS** inform users when action is required, ensuring the process proceeds as quickly as possible and reducing the time needed to start work.

WORK ON MOBILE DEVICES

A simple permit form interface and clear status tracking of each stage of the process enable **easy handling on mobile devices.** As a result, tasks such as handover or acceptance of a worksite can be performed from anywhere using a smartphone.

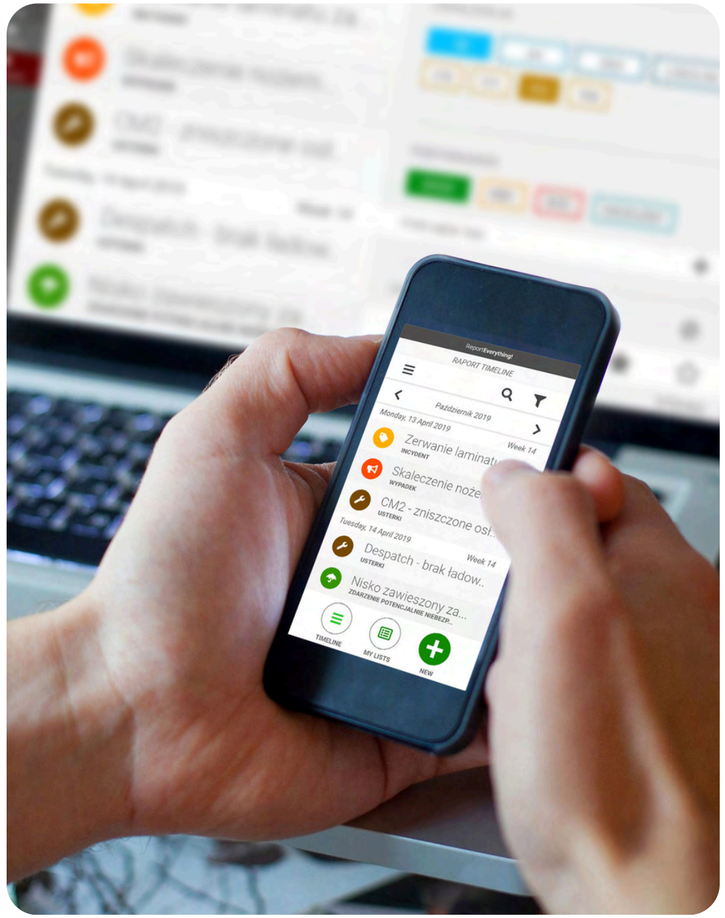
Key system features

CUSTOMIZATION OF FORMS TO ORGANIZATIONAL STANDARDS

Introducing **electronic permit** handling does not have to mean abandoning the forms everyone is used to and has worked with for years. LimeBook POZ **enables the exact 1:1 transfer of existing templates** into their electronic form.

CENTRALIZED ARCHIVE AND REPORTING

All permits are stored in a single, secure repository, making them easily accessible during audits and inspections. The module enables the generation of reports, lists of contractors and external companies, and the use of custom document templates, enhancing transparency and regulatory compliance.





Business value of LimeBook POZ for the Health and Safety Department

Risk of accidents during hazardous work

Problem:

- Incomplete procedures (e.g., missing LOTO, checklists).
- Limited visibility of ongoing work on-site.
- Ambiguous interpretation of procedures.
- Lack of information about active permits.

Solution:

- Enforcement of procedure completeness through form validation.
- Real-time visibility of active work.
- Forms aligned with organizational standards.
- Dashboards and operational reports.

👉 **Result:** significant reduction in accident risk and improved control over hazardous work.

Business value of LimeBook POZ for the Maintenance Department

Delays in starting work

Problem:

- Lengthy, paper-based permit workflow.
- Lack of synchronization between teams.
- Waiting for signatures and decision-maker availability.
- Inability to start work despite technical readiness.

Solution (LimeBook POZ):

- Automated workflow (sequential or parallel).
- Notifications (email, push, SMS).
- Reduction of permit issuance time by 30–70%.
- Real-time digital work authorizations.
- Permit statuses available online.

👉 **Result:** faster work initiation and reduced production downtime.



With LimeBook POZ, we deliver:

NUMBER OF HANDLED PERMITS	3	Main permit and sub-forms.
MEMORY	1 GB	For storing attachments and multimedia.
NUMBER OF SMS MESSAGES PER MONTH	1000	As part of system notifications
NUMBER OF EMAILS / NOTIFICATIONS	unlimited	As part of system notifications.
NUMBER OF USERS	unlimited	With standard permissions.
NUMBER OF PERMISSION GROUPS	4 groups	Standard permission groups.
NUMBER OF SUPPORTED DEVICES	unlimited	Devices with internet access.
APPLICATION LANGUAGE VERSIONS	PL, EN	Additional language available on request.

Customization and exploitation support

PROCESS ANALYSIS AND MAPPING

A necessary stage of a properly conducted digitalization process. It enables:

- precise definition of the digitalization objectives,
- identification of areas requiring optimization,
- preparation of a process map that serves as the basis for system implementation.

SYSTEM IMPLEMENTATION

A key phase consisting of:

- system launch,
- process testing,
- training for key users,
- preparation of user manuals,
- handover of the system for production use.

ONGOING TECHNICAL SUPPORT

Its scope includes:

- technical support for day-to-day system usage,
- resolution of any issues and failures,
- optimization of currently supported processes.

OPTIMIZATION AND DEVELOPMENT

It is the implementation of the continuous improvement approach, delivered through regular system updates with particular focus on:

- cybersecurity,
- UX/UI functionality,
- adding new system features.

Key features of the LimeBook POZ system / service

CLOUD-HOSTED

Guaranteed reliability and data security through environment isolation, continuous updates, and infrastructure managed by specialists—without the need for in-house investments or server maintenance.

SUBSCRIPTION-BASED BILLING

Predictable fixed monthly costs make budget planning easier without the risk of unexpected expenses. No upfront investment in hardware, software, or licenses is required, resulting in a low barrier to entry.

CUSTOMIZATION

Our approach maps your physical processes into a digital environment. Our bespoke configuration translates complex business logic into user-centric solutions, delivering an individualized foundation for scalable automation in your operational area core.

COMPLIANT WITH ISO/IEC 27001:2023

LimeBook POZ operates based on processes and mechanisms that support full data control—from collection and processing to archiving. The system ensures data consistency, integrity, and availability, aligning with the core principles of ISO/IEC 27001:2023.

MODULAR ARCHITECTURE

LimeBook POZ can operate as a standalone solution or be integrated with other systems, creating a cohesive, scalable platform tailored to the company’s specific needs.

SCALABLE

By using the system, you incur only the necessary costs, and when needed, LimeBook grows with you in line with demand for:

- additional types of processes,
- additional locations,
- higher volumes of operations.

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