

# LimeBook SHA

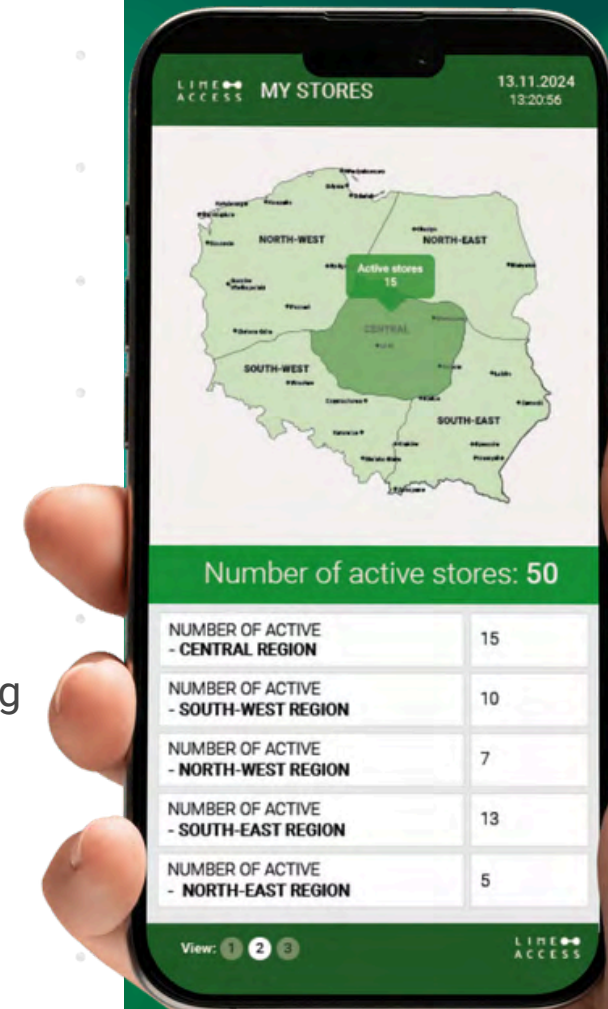
## MULTI-LOCATION MANAGEMENT SYSTEM

Designed to empower multi-site operations by centrally managing training (EHS), and quality assurance, and providing unified oversight and reporting across all locations.



EN ISO/IEC 27001:2023

Digital Transformation and Business System Hosting





## Digital Transformation and Business System Hosting

### What We Do:

We transform your business by taking your current, often manual and paper-based processes and making them fully digital and automated. We build a foundation for modern, efficient operations.

### How We Do It:

We convert your physical data and workflows into secure, digital formats. This includes automating tasks like document management, training and reporting to eliminate human error and save time.

We securely host your new LimeBook digital solution and data in a private, managed cloud environment. This ensures your critical business information is always protected, backed up, and accessible from anywhere, on any device.

### The Result for You:

**Efficiency:** Your team can work faster, collaborate more easily, and focus on strategic tasks instead of repetitive, manual work.

**Security:** Your data is safe in a professional, managed environment, reducing risks associated with physical storage or basic network setups.

**Flexibility:** You get to work remotely and scale your operations without needing to invest in costly, on-site hardware.





## Digital Transformation and Business System Hosting

Our proprietary web application, LimeBook, is used to digitize business processes.

By merging the strengths of bespoke software with the rapid deployment of a standard product, the system provides a unique and effective solution.

Users appreciate the system's flexible customization and scalability, as well as the dedicated support provided throughout the entire process—from initial process mapping to digital implementation and ongoing technical assistance.

LimeBook SHA the Mult-location Management System is a comprehensive platform designed to manage and coordinate safety, quality assurance, and compliance tasks across distributed retail networks. It includes integrated tools for audits, inspections, and occupational health and safety training, ensuring regulatory compliance.

## Resolving Key Issues with LimeBook SHA



### Finance

The need to optimize costs and manage budgets effectively, budget cuts, and additional delegation costs.



### HR Management

Issues with conducting timely training, a lack of objectivity in performance evaluations, and high employee turnover and absence.



### Communication

Inconsistency, misunderstandings, a feeling of isolation, and chaos caused by using multiple communication tools.



### Technology

Lack of access to data and information, and the search for solutions to digital processes.



### Coordination

Problems with simultaneously monitoring or synchronizing activities and tasks in multiple locations.



### Compliance

Struggling to keep up with regulatory changes, challenges in implementing safety regulations, conducting regular audits, and securing necessary signatures on paper documents.





## 4 Sections in One Tool (for managers and employees)

### 2 Core Configuration Sections:



#### Inspections and Audits

Execution of systematic and comprehensive reviews with a summary and immediate task assignment from the inspection site



#### H&S Training

Periodic training for employers and managers, in accordance with the regulation on occupational health and safety training.

### 2 Sections as Add-ons



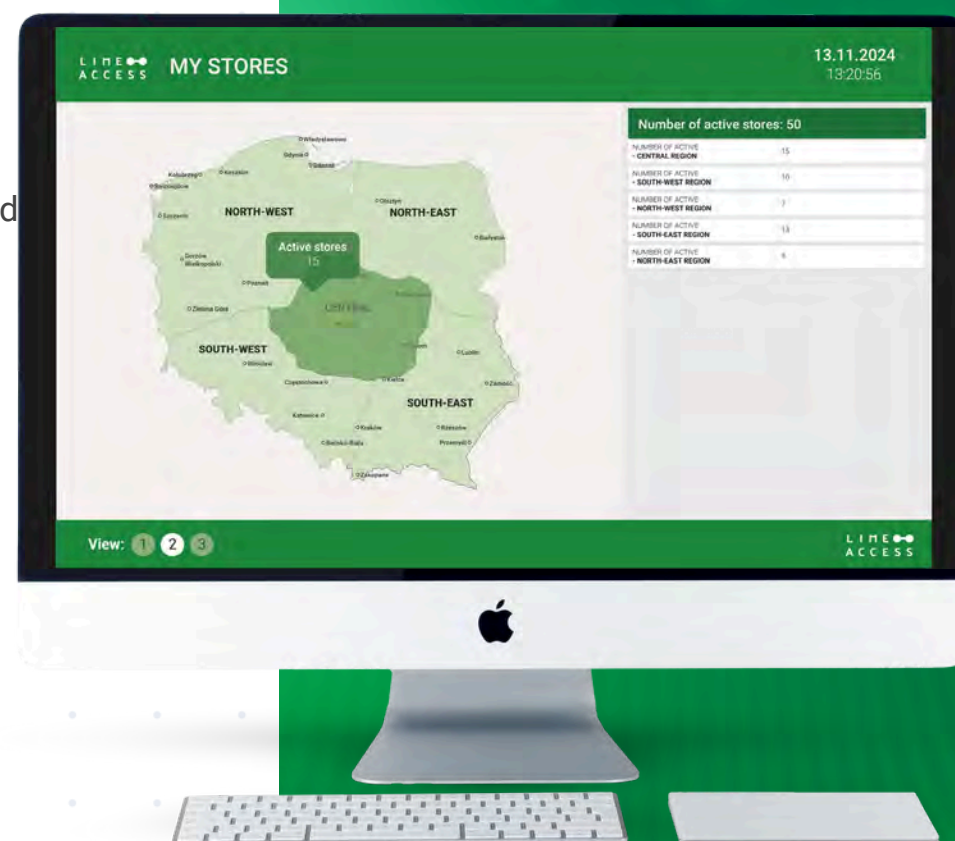
#### Reports

A simple management tool for collecting data, generating reports, statistics, and summaries for analysis and decision-making.



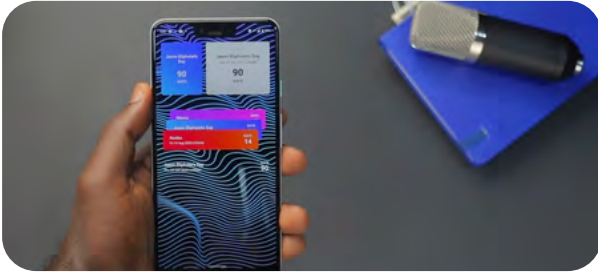
#### Digital Management

Merchandising, Acknowledgment System for Documents, Display Control, Assessment System, Doc Flow





## Key Functionalities Designed to Streamline Audits and Inspections



Quick and intuitive preparation of applications, notifications and observations.

Automated delegation of tasks for correction.



Data and reports can be shared with defined recipients and at a set frequency

Unlimited access to historical applications and notifications.



Voice notes, multimedia support, and an easy-to-use interface.

Tracking the status of applications, notifications and correction tasks.



Data visualization with advanced filtering options.

Automated communication between task participants and feedback to the application initiator.



Creating statistical summaries and reports.

Automated email notifications and prompts.



Access to all system functions on mobile devices.

24/7 availability..



## Key Functionalities in the Training Section



A platform for fulfilling the information obligation regarding OHS, Environmental Protection, GDPR and other internal notices.



Provides full oversight of training validity

Offers the mandatory training for employers and managers that complies with OHS regulations.



Supports both online training and on-site training for large groups.

24-hour access to a training terminal, support with substitutions (sick leave, vacations)



Controlled access to training for management and employees.

Displays client materials prepared by Lime Access.



Has a built-in evaluation system for measuring the quality and safety of tasks and individuals.

Handles knowledge tests, surveys, and questionnaires.



Offers full mobile access to all features.

A real-time progress tracking system accompanied by an analytic database.





## Primary Managerial Advantages

### Centralizacja:

It allows managers to assign tasks, monitor their progress, and ensure their completion within a distributed network.

### Team Awareness

Digital, intuitive, and fast reporting will boost proactive measures, awareness, and accountability in the organization's safety culture.

### Optimisation:

The system automates tedious, paper-based, and repetitive tasks, which streamlines the workflow and allows for greater process control

### Control

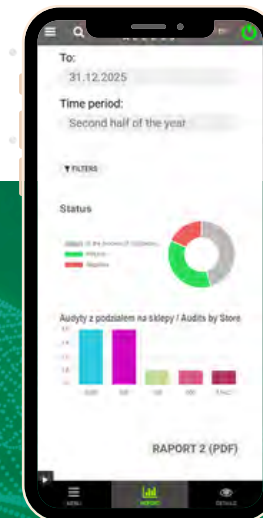
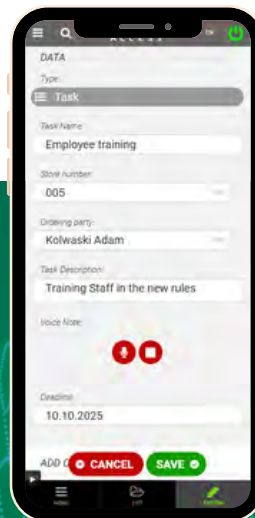
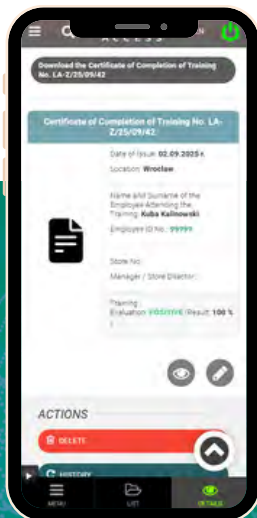
It provides access to task progress from any device, automating the flow of information and enabling data-backed decision-making.

### Standardization:

Unifying processes is key to improving organizational efficiency, cutting costs, and boosting overall quality and safety.

### Improved Economics:

Optimizes resource utilization and reduces costs by automating processes and minimizing downtime.







## General Advantages



Homogeneity and standardization across all locations.

Smooth and effective flow of information, tasks, and data.



Improved oversight and management.

Enhancing safety and quality.



allows for flexible workflows, from simple and linear to complex processes with multiple paths and conditions.



Establish specific decision points within the workflow to guide the task's execution.

Enables fast detection of "weak points" and their specific locations..



Access to statistical data to every level of the organization's hierarchy.

Tool to manage user permissions to control access to data and statistical information.



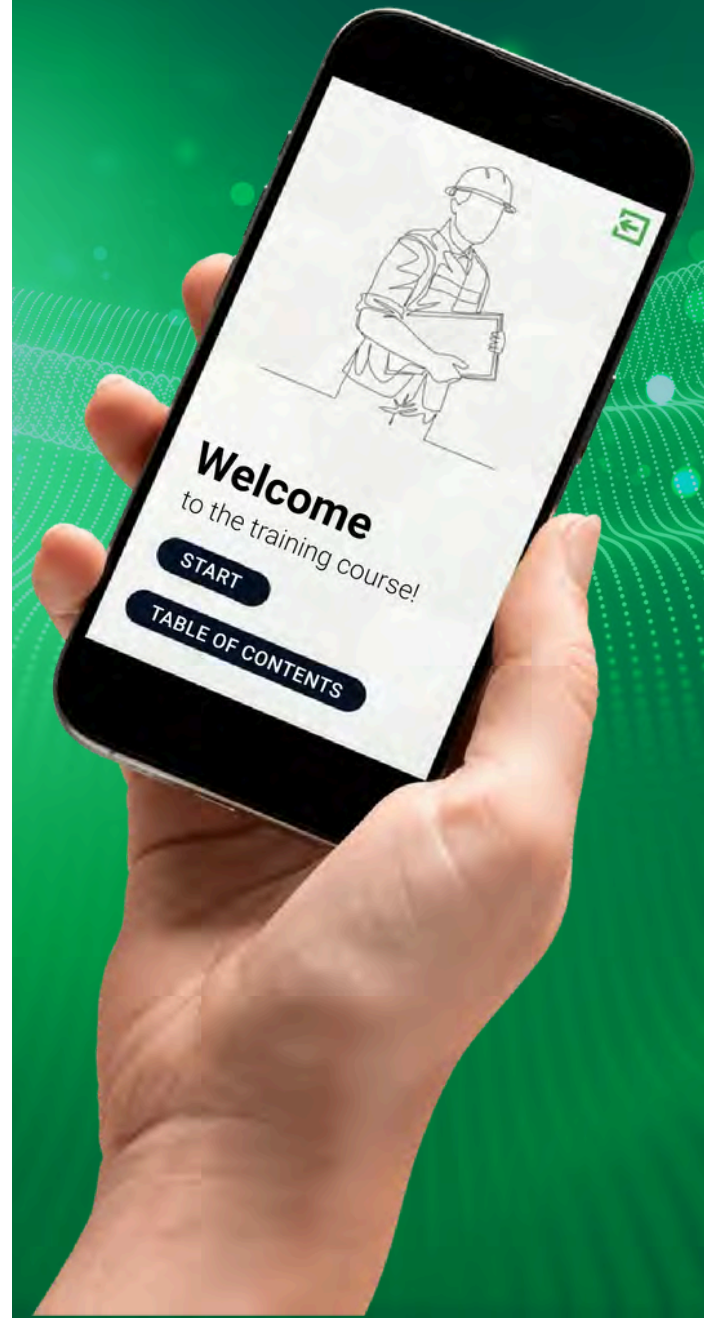
Offers full mobile access to all features.

Ability to plot events on a map for visualization.



## Benefits of Digitizing with LimeBook SHA:

- provides a platform for effective information exchange.
- allows for monitoring the flow of documents and the status of orders and tasks.
- optimizes training processes.
- minimizes losses related to downtime.
- provides "know-how" regarding the digitization of processes.
- optimises the training process.
- helps in preventing accidents and incidents.
- gives full insight into the execution of processes.
- easily budget because it has a stable, subscription-based price.
- provides uninterrupted access to the organization's resources
- "ensures business continuity (during employment changes).
- supports decision-making processes by providing essential statistical data.





## Case study

Implementation in a European retailer's Polish stores.

### Problem

Inconsistent and non-uniform communication of post-inspection recommendations to managers of a widespread network of branches and regions.

Faulty implementation of training for management staff, delays in updating current regulations, and a large number of unattended audit recommendations.

### Solution

LB SHA was selected. Within two months, two main tasks were digitized:

- reporting on OHS areas
- training managers.

All across several hundred distributed locations.

The system was customized to match the client's established workflows.

### Implementation Results

The digitization of the training process for management staff and access to a database of issued certificates (including their validity and expiration dates) has been completed. LimeBook allows for quick adjustments of training materials to accommodate ongoing changes. Reporting, analysis, and decision-making in the area of OHS have been streamlined across a distributed network of approximately 400 branches and the system automates a minimum of 800 audits annually.



## Case study

Implementation in a European retailer's Polish stores.

### What benefits did the client achieve?

- Systemic management and execution of OHS training for the network's managers.
- A centralized database of collected data and information.
- Standardization of current OHS reporting across the entire network.
- Improved quality and quantity of data collected.

### What problems were solved?

- Inconsistent and missing reports.
- Missed training deadlines.
- Backlog of unaddressed audit recommendations and identified risks is preventing proactive risk mitigation.
- Ineffective communication channels within the distributed management team.



## Case study

Implementation in a European retailer's Polish stores.

### Client's opinion

*The LimeBook application is an effective tool for managing OHS processes in our company. It simplifies OHS status reporting, especially since we operate in a large number of locations. It's not just for manufacturing companies. It helps create statistics, which is very useful when performing over 800 inspections per year.*

*The LimeBook training platform is very easy to use and intuitive. The interface is user-friendly for both the OHS training administrator and the training participants. The implementation process within our organization was handled professionally and on time. The training materials developed by Lime Access are of a very high standard. The Support department also provides a high level of service, quickly and efficiently responding to potential errors."*

Head of OHS at a chain of stores in Poland - the fastest-growing non-food discount retailer in Europe.

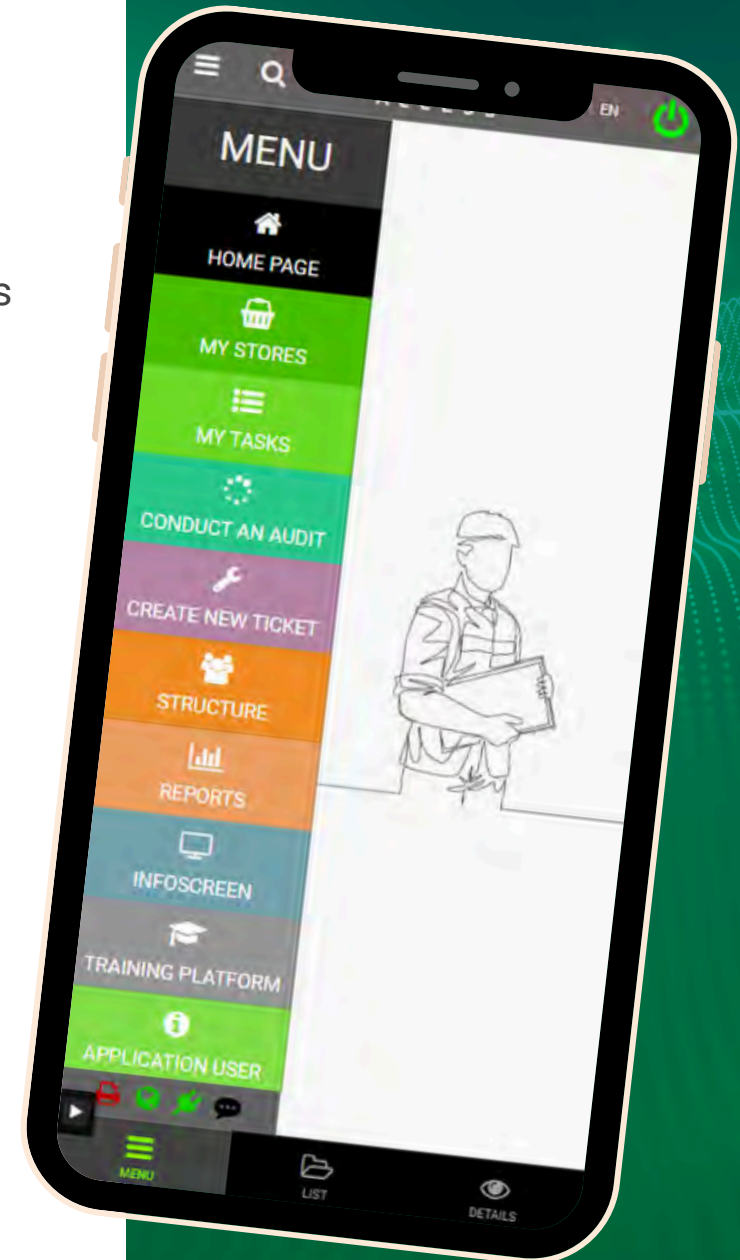


## Standard Subscription Features

- Unlimited number of trainings, checkpoints, and reports
- Unlimited number of users and devices.
- Transactional emails, email push notifications, as well as alerts and reminders.
- One reporting process from an inspection or audit.
- Training for managers and employers, with a certificate and a register.
- 4 permission groups.
- 10 GB of operating memory.
- Up to 10 locations.

### Add-ons

- SMS alerts and notifications
- Integration with systems via public API.
- Reporting processes, training and functions.
- Additional language options.
- Unlimited number of locations.







## An Overview of LIMEBOOK's Features

It enables digitization with a minimal budget and without large-scale project or extensive IT team involvement."



### Cloud Solution

Service is delivered over the internet from the provider's data centers, allowing access from anywhere.



### Highly Configurable

As a framework, it provides unlimited possibilities for translating business logic into a functional and intuitive application.



### At the Desk and in the Field

Allows to report, notify, delegate tasks, perform trainings, record information and analyse data anytime, anywhere.



### 24h Availability and Free Updates



### Technical Support

Engineers and consultants are available from the initial mapping phase through to operational support.



### Stand-alone

The system can function on its own without needing to be integrated with other systems or LimeBook modules



### Subscription Based Billing

Provides budget predictability and eliminates project costs.



### Availability and Intuitive Design

Designed for use regardless of a user's skill level or limitations.



## Digital Transformation and Business System Hosting

Lime Access assists companies with digital transformation. Our core product, LimeBook, is an application platform that offers the best of both worlds: it's a customizable, tailored solution that's also fast and simple, like off-the-shelf software.

LimeBook is flexible and scalable, with a proven track record across many different industries and organizations. We offer dedicated support throughout the entire process, from the initial process mapping and implementation to continuous technical assistance, to ensure a seamless shift to a "digital-first" strategy.

With LimeBook, companies can:

- Improve workflow and data management.
- Increase efficiency.
- Reduce costs.
- Enhance collaboration.

Experience the benefits of digital transformation with LimeBook.





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